



LOS ANGELES COUNTY COMMISSION ON HIV

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While not required of meeting participants, signing-in constitutes public notice of attendance. Presence at meetings is recorded solely based on sign-in sheets, and not signing-in constitutes absence for Commission members. Only members of the Commission on HIV are accorded voting privileges, thus Commissioners who have not signed in cannot vote. Sign-in sheets are available upon request.

STANDARDS OF CARE COMMITTEE MEETING MINUTES

August 7, 2008

Approved
2/05/2009

MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	HIV EPI AND OAPP STAFF	COMM STAFF/ CONSULTANTS
Angelica Palmeros, <i>Co-Chair</i>	Sharon Chamberlain	Joanne Granai	Angela Boger	Jane Nachazel
Fariba Younai, <i>Co-Chair</i>	Maxine Franklin	Miki Jackson	Mary Orticke	Doris Reed
Mark Davis	Terry Goddard	Rich Mathias	Shobita Rajagopalan	Craig Vincent-Jones
David Giugni		Jenny O'Malley	Lanet Williams	
Brad Land		Dean Page	Juhua Wu	
Everardo Orozco		Silvia Valerio		

CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Standards of Care Committee Agenda, 8/7/2008
- 2) **Standard of Care:** Medical Care Coordination Services, 7/7/2008
- 3) **Presentation:** Proposed Care Coordination Framework, Financial Simulation Model, 7/25/2008
- 4) **Standard of Care:** Hospice Services, 7/8/2008
- 5) **Comments:** Skilled Nursing Facilities Standards of Care, Margaret Edwards 7/7/2008
- 6) **Standard of Care:** Language Services, 4/7/2008
- 7) **Memorandum:** Standards of Care (SOC) Committee Guidelines for Nomination of Non-Commission Committee Members, 12/6/2008
- 8) **Application:** Jenny O'Malley, Non-Commissioner Committee member, 6/17/2008

1. **CALL TO ORDER:** Ms. Palmeros called the meeting to order at 9:15 am.
2. **APPROVAL OF AGENDA:**
MOTION #1: Approve the Agenda Order (*Passed by Consensus*).
3. **APPROVAL OF MEETING MINUTES:**
MOTION #2: Approve Standards of Care Committee meeting minutes (*Postponed*).
4. **PUBLIC COMMENT, NON-AGENDIZED:** There were no comments.
5. **COMMISSION COMMENT, NON-AGENDIZED:** There were no comments.
6. **PUBLIC/COMMISSION COMMENT FOLLOW-UP:** The Committee approved the nomination of Jenny O'Malley, BSN, RN (RN Program Manager at AIDS Service Center) for non-Commission Committee membership.
7. **CO-CHAIRS' REPORT:** There were no comments.
8. **MEDICAL CARE COORDINATION:**
 - A. **Standard of Care:**
 - The Committee reviewed revisions to the draft Medical Care Coordination standard of care from the prior meeting.
 - The Medical Care Coordination standards will be presented at the 8/14/08 Commission meeting for a six-week public comment period.

Standards of Care Committee Meeting Minutes

August 7, 2008

Page 2 of 2

B. Financial Model:

- The Committee reviewed the proposed financial model and simulation for Medical Care Coordination that will be presented at the 8/14/08 Commission meeting in conjunction with the Medical Care Coordination standard of care.
- Mr. Vincent-Jones explained that the model was not a rate study or an operational assessment, but a means of assessing the financial impact of the transition to the medical care coordination standard with aggregate data.
- The model will be used to evaluate the potential value of economies by scale and alternative funding, such as coordinating a seamless continuum of care with the state's case management and Medi-Cal AIDS Waiver Programs and local medical care coordination.
- Key variables used in the model were cost per patient, number of patients per category, and cost of care coordination. Patient categories included all clients in the system of care; those receiving medical outpatient services distinguished between OAPP-funded care and non-OAPP-funded care; and those receiving case management services distinguished among medical case management, psychosocial case management, and/or both.
- Acuity of the need for medical care coordination services is categorized by crisis, high, medium, low, and self-managed, based on the frequency of visits which relates to cost. However, because it was difficult to gather reliable acuity data, a follow-up questionnaire will be sent to providers requesting further data and estimates.
- Mr. Mathias asked how the model would reflect the new medical care coordination model if data for the proposed financial simulation model was derived from current practices. Mr. Vincent-Jones replied that medical care coordination does not require higher licensing levels nor more personnel and that medical case management is already provided by nurses. Additionally, because medical and psychosocial case management costs would be combined, it was more likely the costs could be lower.
- Dr. Younai noted there are medical care patterns for episodic users, those using acute care, and periodic follow-up users which affect system cost. Mr. Vincent-Jones replied that only case management was being assessed now. To the degree the medical care coordination will impact other services and/or the entire continuum of care will be a worthwhile assessment at a later point.
- Mr. Vincent-Jones emphasized that the model is currently populated with random data only for demonstration purposes.

9. STANDARDS OF CARE:

- A. Hospice Services:** The standard will be presented at the 8/14/08 Commission meeting for public comment ending 9/3/08.
- B. Skilled Nursing:** There were no public comments. The standard will be presented at the 8/14/08 Commission meeting for final approval.
- C. Referral:** There were no public comments. The standard will be presented at the 8/14/08 commission meeting for final approval.
- D. Language Services:** Training sections were removed from the Language standard because they are not funded as services. The standard will be presented at the 8/14/08 Commission meeting for public comment ending 9/3/08.

10. STANDARDS DEVELOPMENT PLAN:

- A copy editor would be hired soon to begin the work to publish the standards.
- The current LACHNA is evaluating service effectiveness was scheduled for December 2008.

- 11. GRIEVANCE POLICIES AND PROCEDURES:** The grievance policies and procedures are scheduled to be incorporated into the standards of care and the next edition of the HIV LA Resource Directory. Mr. Vincent-Jones said that he would try to have the grievance policy completed in time for the 8/14/08 Commission meeting. The Committee agreed to present the grievance policies and procedures at the 8/14/08 Commission meeting for public comment.

- 12. MEDICAL OUTPATIENT RATE STUDY:** There was no report.

- 13. AETC REPORT:** There was no report.

- 14. COMMITTEE WORKPLAN UPDATE:**

- 15. NEXT STEPS:** There was no report.

- 16. ANNOUNCEMENTS:** Dr. Davis announced that the first annual Long Beach Care to Dine event would be 8/21/08.

- 17. ADJOURNMENT:** The meeting was adjourned at 10:35 am.